



DTE Code : **EN6315**



॥ विद्यां विद्या संजीवनी ॥

**NAAC Accredited**

AICTE ID : 1-8019451  
AISHE Code : C-11165

HOLY-WOOD ACADEMY'S  
**SANJEEVAN**

**GROUP OF INSTITUTIONS, PANHALA**

Sanjeevan Knowledge City, Somwar Peth-Injole, Panhala, Tal. Panhala, Dist. Kolhapur.  
Pin- 416 201 (Maharashtra) Phone : 9146999500

○ Approved By AICTE, New Delhi ○ Recognized by Govt. of Maharashtra, DTE, DOA  
○ Permanent Affiliation by Dr. Babasaheb Ambedkar Technological University, Raigad  
○ Affiliated to Shivaji University, Kolhapur., MSBTE, Mumbai.

Ref: SETI/IQAC/2025-26/01

Date: 11/08/2025

## NOTICE

It is hereby informed that, the IQAC meeting will be held on 13<sup>th</sup> August 2025, 11.30am at Principal Cabin. The Agenda for the meeting is as attached.

All the heads of department and IQAC coordinators are requested to be present 5 minutes before the time.



Dr. Sanjeev N. Jain  
IQAC Chairperson

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Date: 11/08/2025

## Agenda of IQAC meeting

Agenda for IQAC meeting to be held on 13<sup>th</sup> August 2025, 11:30 am at Principal Cabin

1. Formation of IQAC
2. Academic and Administrative audit 2024-25
3. Audit of 45 files
4. AQAR 24.25 action plan to achieve benchmark
5. NIRF application 2025-26
6. NAAC sponsored seminar
7. Any other point with permission of the Chair



Dr. Sanjeev N. Jain  
IQAC Chairperson

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## Minutes of Meeting

Minutes of IQAC meeting held on 13<sup>th</sup> August, 2025 11:30 am at Principal Cabin.

The following members were present:

1. Dr. Sanjeev N. Jain : IQAC Chairperson
2. Prof. E. P. Salokhe : Dean Academics
3. Dr. G.C. Koli : Dean, IQAC
4. Dr. A. A. Katkar : Dean R&D
5. Dr. V. H. Deokar : HoD, Mechanical
6. Mr. A. M. Bhandare : HoD, Electrical
7. Mr. R. S. Nejkar : HoD, CSE
8. Mr. S. B. Deshmukh : HoD, BSH
9. Mr. J. S. Mevekari : HoD, Civil
10. Mr. Y. A. Satam : HoD, BFA
11. Mr. R. V. Khopade : HoD, MBA
12. Mr. S. A. Babar, IQAC coordinator CSE
13. Mr. D. V. Patil: IQAC Coordinator Mechanical
14. Mr. P. R. Patil, IQAC coordinator BSH
15. Mr. A. C. Thoke : Civil IQAC Coordinator



### Points:

1. Formation of IQAC :

As per the NAAC guidelines and changes in the member list; it is decided to republish the formation of IQAC cell 2025-26 by Dean, IQAC Dr. G. C. Koli. Also, Principal Dr. S. N. Jain has decided to involve student coordinators from second year class to maintain their proper involvement.

2. Academic and Administrative audit 2024-25:

With the review of progress work of the audit documents and discussion with all HoDs, Dean IQAC has finalised the dates for the Internal and external Academic & Administrative audit. Both audits duration been finalised between 15th October to



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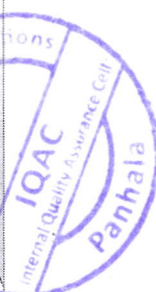
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30th Oct. 2025. Orientation session over the same is scheduled till 15<sup>th</sup> Sept. 2025 as per the demand received from all HoDs.

3. Audit of 45 files:

To maintain the proper documentation in 45 file formats at the respective department all HoDs have shown the readiness to face the audit till 10<sup>th</sup> Sept. 2025. Orientation of the same is scheduled till 22<sup>nd</sup> Aug. 2025.

4. AQAR 24.25 action plan to achieve benchmark:

AQAR criteria coordinators allotted as per the discussion with all Dean and HoDs. Similarly, advisors for the improvement in the criteria documents have finalised by all. Orientation over the same is expected to conduct before 10<sup>th</sup> Nov. 2025. The completion of the AQAR 2024-25 is decided to complete before 20<sup>th</sup> Dec. 2025 in all respects of quantitative and qualitative criteria documents.

5. NIRF application 2025-26:

Ranking incharge Mr. J. S. Mevekari announced to conduct Awareness session over NIRF and ARIIA ranking procedure in the month of Oct. 2025. The application of the same is expected to complete in the month of Oct. 2025.

6. NAAC sponsored seminar

IQAC coordinator has announced to all about to suggest two topics for the formation of proposal towards NAAC sponsored seminar.

7. Any other point with permission of the Chair:

Principal, Dr. S. N. Jain has concluded the meeting by offering approvals to all above mentioned points. Similarly he has congratulated all members for getting good CAP allotments towards the F.Y. 2025-26 admissions. Additionally, Action plan 2025-26 read out and discussed by Dean, IQAC among all members.

*S. N. Jain*  
18/8/25

**IQAC Chairperson**  
Sanjeevan Group Of Institutions  
Sonwar peth, Panhala, Tal. Panhala,  
Dist. Kolhapur - 416 201 (M.S.)



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Date: 13/08/2025

### Attendance Sheet:

Following members were present for the IQAC Meeting on 13<sup>th</sup> August, 2025 at Principal cabin.

Sr. No.	Name	Designation	Signature
1.	Dr. S. N. Jain	Principal	
2.	Prof. E. P. Salokhe	Dean Academics	
3.	Dr. G. C. Koli	Dean IQAC	
4.	Dr. A. A. Katkar	Dean R&D	
5.	Dr. V. H. Deokar	HoD Mech	
6.	Mr. J. S. Murekari	HoD Civil	
7.	Mr. A. M. Bhandare	HoD Electrical	
8.	Mr. R. S. Nejkas	HoD CSE	
9.	Mr. S. B. Deshmukh	HoD BSH	
10.	Mr. Y. A. Satam	HoD BFA	
11.	Mr. R. V. Khopade	HoD MBA	
12.	Mr. D. V. Patil	IQAC coordinator Mech	
13.	Mr. A. C. Thoke	IQAC coordinator Civil	
14.	Mr. Enawaraj Hebbale	IQAC coordinator Electrical	
15.	Mr. S. A. Babar	IQAC coordinator CSE	
16.	Mr. P. R. Patil	IQAC coordinator BSH	
17.	Mr. Shirbhade Sourabh	IQAC coordinator BFA	
18.	Ms. Vimali Bhosale	IQAC coordinator MBA	
19.			
20.			
21.			

